

COMBERTON TWINNING ASSOCIATION

CONSTITUTION

[2010 edition]

1. The Association shall be called 'Comberton Twinning Association' (CTA).
2. The principal aims of the Association shall be:
 - To gain an understanding of cultures and practices in another country and, where possible, use them to mutual advantage.
 - To promote exchanges of educational, cultural and sporting activities.
 - To improve knowledge of our respective languages.
3. These aims shall be pursued in relation to our formally twinned partner, the village of Le Vaudreuil, France, by means of reciprocal visits, correspondence and other interactions designed in our common interests.
4. Membership of the Association shall be available principally to residents of Comberton. At the discretion of the Association's Committee it may also be made available to individuals residing elsewhere, such as members of residents' families and of Comberton-based schools, sporting clubs and businesses.
5. The annual membership subscription, due on the first of January each year, shall be £10 per adult, children under 16 years of age being admitted to membership free of charge. This fee structure may be altered if a majority of the Committee members considers it necessary to the future efficient running of the Association and if the Committee's proposed changes to the fee structure are approved by a majority of Members voting at the Association's Annual General Meeting.
6. The day-to-day running of the Association shall be conducted by a Committee of seven Members of the Association, or some alternative number which a majority of the Committee considers necessary for the effective conduct of their work. The Committee shall appoint among its members a Chairman, Secretary and Treasurer to run the Association's affairs.
7. Starting in 2003, when the founding Members of the Association serving on the Committee complete their 4-year term of office, election to the Committee shall be by majority vote among all fully paid-up Members of the Association attending the Annual General Meeting. Elected Committee members shall normally serve for four years in the first instance but may then stand for re-election. Convenient arrangements shall be reached to preserve continuity of knowledge and experience in running the Association's affairs by staggering the retirement of individual Members from the Committee.

In the event of a member's retirement during service, the Committee may co-opt a suitable replacement to serve until the following Annual General Meeting.

8. The Committee shall hold such meetings as are necessary for the efficient conduct of the Association's activities and shall keep Association Members informed of such activities and of their plans for future group events. An Annual General Meeting shall be held in May, at which the Treasurer shall present an audited statement of the Association's financial affairs.
9. The Committee shall maintain affiliation of CTA to Comberton Community Association and through that body arrange liability insurance cover for CTA's Members and Members of our twinning partner's Association against any claims which may be brought for accidents incurred during organised CTA activities.
10. Committee members may claim a refund of incidental expenses incurred on behalf of the Association and authorised by the Committee, eg costs of telephone calls and postage, purchases of goods, and local travelling expenses charged at fuel costs.
11. This Constitution shall come into effect when approved by majority vote at the Annual General Meeting in May 2001 and shall not be changed except by majority vote at a subsequent Annual General Meeting.